

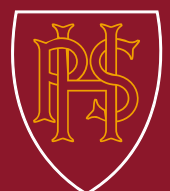


# Homefield Preparatory School

An Independent  
Day School for Boys  
Aged 3 to 13 Years



# PARENT HANDBOOK



# Contents

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Head's Welcome	Page 4
Connecting With Us	Page 5
Social Media Channels	Page 7
Absence	Page 8
Aims	Page 8
Anti-Bullying	Page 9
Arrival & Departure	Page 9
Assessment & Reporting	Page 12
Behaviour	Page 14
Birthdays	Page 15
Breaktime Snacks	Page 16
Calendar	Page 16
Complaints	Page 16
Contact Details	Page 17
Curriculum	Page 17
Data Collection & Protection	Page 21
Extra-Curricular Activities	Page 21
Family News	Page 21
Fees	Page 21
Governing Body	Page 22
Homework	Page 23
Houses	Page 23
Illness	Page 24

Please note that this handbook was last updated in May 2024. We recommend that you also check our website ([www.homefieldprep.school](http://www.homefieldprep.school)) and stay up-to-date with all of our channels of communication to get the latest school information.

*Inspiring Boys Hearts, Heads, Hands*

Leadership & Responsibility	Page 25
Lost Property	Page 25
Lunches	Page 25
Minibus	Page 25
Mobile Phones	Page 27
Open Mornings	Page 27
Parents' & Friends' Association	Page 28
Pastoral Care	Page 28
Policies	Page 29
PSHE (Personal, Social & Health Education)	Page 29
Safeguarding & Welfare	Page 30
Scholarships	Page 30
School Day	Page 31
Senior School Transfer	Page 32
Sports	Page 33
Staff List	Page 34
Stationery	Page 36
Term Dates	Page 37
Uniform & Presentation	Page 38
Watches & Jewellery	Page 43
Wellbeing	Page 43

# Head's Welcome

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I am very much looking forward to joining the Homefield family and am thrilled by the opportunity to lead one of London's most prestigious prep schools into the next stage of its development.

Homefield is rightly known for its vibrant, exciting learning environment that develops individuals of character while also preparing boys for leading senior schools. I am eager to use my experience to build on Homefield's well-deserved strong reputation and guide it toward further excellence.

C. Hammond

Interim Head



# Connecting With Us

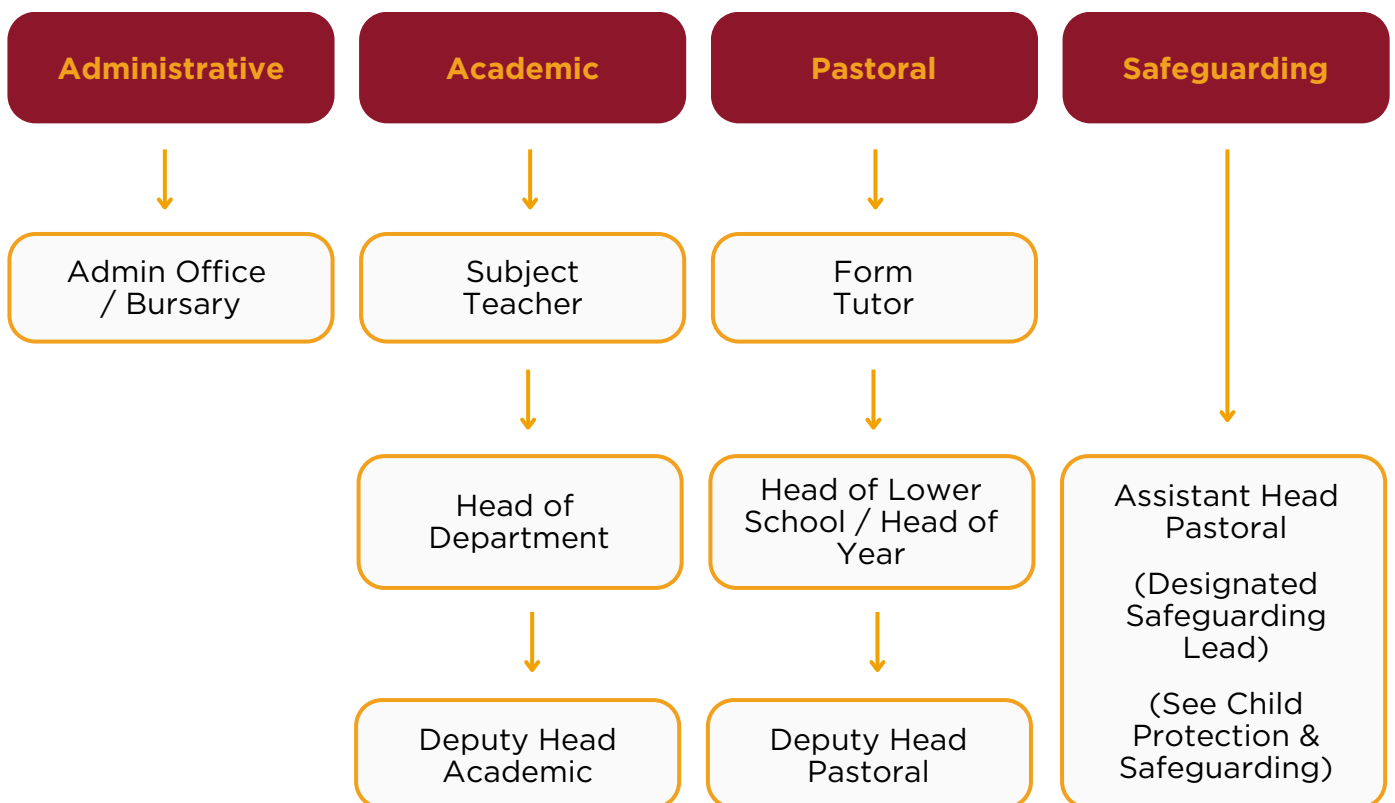
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Our commitment to Homefield values and courtesy should always be present, no matter what the medium of communication. Here are some guidelines to enable it to be most useful:

Sensitive or important issues will benefit from direct face-to-face attention from staff. We have an 'open door' policy at Homefield and staff are usually available every day, at pick up, to talk to parents. We can also arrange telephone conversations, or you can book in ahead to meet staff. Generally, it is best to start with the Form Tutor. Both academic and pastoral staff are busy preparing classes and clubs often from before 8.00am in the morning until after 6.00pm in the evening. They will check emails during work hours, when they can, and we aim to respond within 48 hours (during term time). However, please do speak to us with any urgent matters so that we can engage quickly to help you.

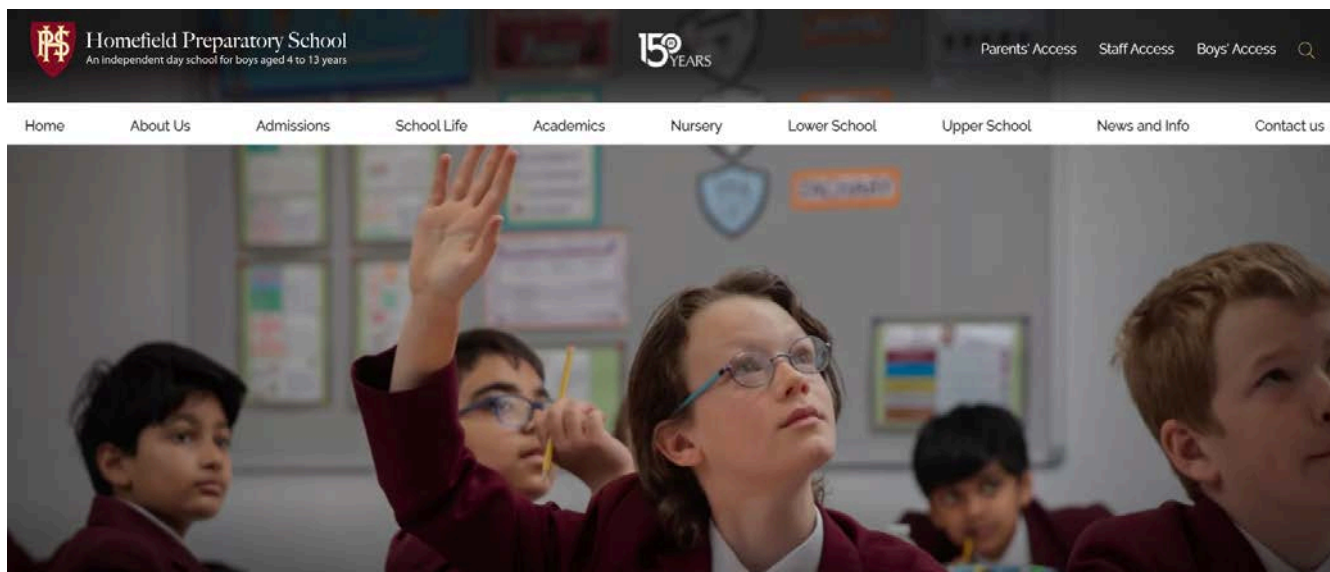
If you wish to email staff, then please note that email addresses are: first initial followed by surname@homefieldprep.school. (For example, Mr D Jones would be djones@homefieldprep.school.) If you have any trouble contacting a member of staff via email, then please contact [administration@homefieldprep.school](mailto:administration@homefieldprep.school) for more help.

If you have a particular query or concern, then please follow the flow chart below to see who you should approach first:



If a matter is urgent then please contact our Admin Office, either by telephone on 020 8642 0965 (during school hours) or via email: [administration@homefieldprep.school](mailto:administration@homefieldprep.school).

We strongly encourage parents to communicate directly with the school if there are any matters of concern. Sourcing information on channels such as WhatsApp can be misleading or unhelpful as it is not mandated by the school. Talking to us directly is always best so that we can provide parents with the most up to date and accurate information.



You will find that our website: [www.homefieldprep.school](http://www.homefieldprep.school) will answer a great many of your questions and contains all our latest information. Please do check it regularly for updates.



### Head's Welcome

It was a pleasure to have so many of you join me for coffee and cake on Thursday morning. It was a pleasure to share our journey, reflecting on where we've been and where we're headed. Thank you for engaging with my account and for your insightful questions. I hope the answers provided reassurance about the incredible trajectory Homefield is on.

Among the various topics covered, a central message resonated: 'The Prime Objective' - Boys come first. This is closely followed by prioritising staff well-being. These principles serve as the foundation for everything happening at Homefield and are consistently emphasised to our team. The safety and safeguarding of our boys stand as paramount within this Prime Directive. I took the opportunity to dispel some myths, and I trust you found reassurance in my responses. Particularly noteworthy is the significant reduction in staff turnover. This year, only 6 or possibly 7 staff members are leaving, compared to 19 and 14 departures in the preceding two years, respectively.

What accounts for this sharp decline? Partly, it's attributable to our commitment to the Prime Objective. Our staff members are content, valued, and heard. They possess a deep understanding of your sons and consistently deliver exceptional lessons and experiences. Through investing in our staff and fostering distributed leadership, we've seen the collective benefit of many heads being better than one.

The school also publishes a newsletter called 'Headlines', every two weeks which can be accessed via our website in the 'News and Info' section. We also email the newsletter via InTouch. Please ensure that you read it in order to keep up with all of the school's events.

Homefield uses InTouch(3196001@sims-communications.co.uk) to regularly communicate with parents by text and email. This includes urgent messages. It is therefore vital that you provide the school with accurate contact information. Music timetables and menus are emailed out weekly.

You may also want to follow our social media accounts on Facebook, Instagram and Twitter (main school and sports account) for regular news and photos of activities happening in and out of school.



# Social Media Channels

Follow us on Facebook, Twitter/X, and Instagram to stay in the loop with our latest news and celebrate our community's many successes.



Please scan the QR code to find links to our social media channels.







# Absence

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If your son is unable to come to school because he is unwell, you should telephone the Admin Office Absence Line (020 8642 0965, Option 1) or send an email to [absence@homefieldprep.school](mailto:absence@homefieldprep.school) that morning, before registration at 8.25am, to let the school know the reason for the absence and how long the absence is likely to be.

Permission must be sought from the Head for any other leave of absence. An absence request form is available on our website in the 'Contact Us' section and must be completed and returned to the Admin Office. Please note that absence for personal reasons such as family holidays during the school term is strongly discouraged. We take attendance very seriously and will contact parents should their son's attendance fall. An attendance rate of 95% is generally considered good and this is the minimum target we ask of our boys.

# Aims

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The following mission statement informs our overall approach.

At Homefield we aim to provide a safe and happy environment, with a real depth of specialist teaching, to enable academic success. We invest in an ambitious curriculum for all our boys. This goes beyond English, maths and the sciences. Quality and vitality also underpin the humanities, the arts and sport. This breadth and depth ensures a wider fulfilment of our boys' individual potential, in 'heart, heads and hands'.

We seek to develop deeper study skills and aptitudes toward learning, such as research and collaboration, in order to inspire independent thinkers who work well with others and are eager for challenge.

We aspire to be a truly cosmopolitan school, with a rich diversity both, reflecting and supporting our place as a charity within the wider community of London. We aim for a generous education of knowledge and skill, but also ethical character so that our boys not only 'do well' but 'do good'. With roots in the 19th Century, our mission embraces the 21st Century where well-being and civic virtue are key to our school's character and success.



# Anti-Bullying

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We actively promote our Anti-Bullying Policy and parents are asked to commit their full support. Bullying is where an issue is persistent and not a singular event. A copy of our Anti-Bullying Policy is available from our Admin Office and on our website.



# Arrival & Departure

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We pride ourselves on supporting and encouraging our whole school community to live healthy and active lifestyles. Lots of our families travel to school on foot, by scooter or bike, and we would ask that, as far as possible, you do the same. We ask all families who travel by car to park a little distance from the school and walk the remaining part of the journey, in order to build some exercise into the daily routines of the boys. This also helps to keep the road outside the school congestion-free and safe for children crossing.

The stop-and-drop service at our school operates during a specific time slot from 8.10am to 8.25am. Parents can conveniently drive into the school premises and the school staff unload their vehicles. To ensure a smooth process, it is advised to keep boys and bags on the left side of the vehicle to avoid queues. Additionally, when leaving the school after drop-off, please remember that you are only allowed to make a left turn.

School starts at 8.20am promptly. Gates open for Nursery boys from 8.00am. Boys should be prompt in arriving to ensure they are ready for registration and the first activities of the day. School finishes at 3.45pm from Nursery through to Year 2. Year 3 upward finish at 4.00pm.

During the school day, the driveway should be kept clear at all times; the entry routes are in continuous use and emergency vehicles may need access at any time. The area outside the school is restricted in space and hazardous due to the close proximity of traffic. We urge parents and carers to be vigilant about their boys' safety and behaviour on the narrow paths and when crossing the roads. Please be considerate when you park and ensure that you do not park over or obstruct any of our neighbours' driveways. No vehicles should come onto the school site after 8.25am unless visiting a member of staff and then must be parked in a designated visitor space.

## Wraparound Care - Before School

Before school wraparound care is provided by Homefield School staff, in the form of two options:

- 7:15am until the start of school - 'Breakfast Club' for Reception to Year 8 boys. Breakfast is provided by our catering staff and boys will also participate in sports and activities. There is a £6 charge for Breakfast Club. A menu of each day's breakfast options will be sent out along with the lunch menu on the previous Friday.

- 7:30am until the start of school - 'Morning Sports and Activities Club' for Nursery to Year 8 boys. Boys will participate in sports and activities, but breakfast is not provided. There is no charge for Morning Sports and Activities Club.

Breakfast Club and Morning Sports and Activities Club should be booked in advance via SchoolCloud.

We understand there are times when before school childcare may be required at short notice. Boys who have not been booked online will be able to join Breakfast Club (£6) or Morning Multisports Club (free) on the day in these instances.





## Wraparound Care - After School

After school wraparound care is provided by Orchard Childcare, an external company, for Nursery to Year 8 boys from the end of the school day until 6:00pm. Parents should register online, and then pre-book directly through Orchard Childcare. We also have an extensive range of after school clubs, comprising complimentary staff-run clubs and chargeable peri-run clubs.

We understand there are times when after school childcare may be required at short notice. If you are running late, or there is a sudden need for childcare, boys who are registered online with Orchard Childcare will be able to attend without prior booking and will be charged retrospectively. However, Orchard Childcare will not be able to care for boys who have not been registered online. In these instances, parents will be charged an incremental late collection fee by the school at a higher cost than Orchard Childcare. Therefore, we recommend all parents register online with Orchard Childcare. This way, in the event of short-notice requirements, boys can be looked after by Orchard Childcare at a lower cost than the school's late collection fee. Please note that Orchard Childcare has an additional fee for late collections of £1 per minute, for every minute after 6:00pm.





# Assessment & Reporting

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There is no formal assessment for our Nursery boys who are wanting to come to Homefield. When families express an interest and have paid the deposit for their place, Nursery staff will schedule a home visit, the purpose of which is to familiarise staff with your son in an environment where your son is comfortable and relaxed. It is a great opportunity to find out your sons interests before starting Homefield and also provides an opportunity for parents to share relevant information and ask any questions they may have.

In Reception, a formal baseline assessment is completed within the first half of term and in the Summer Term to record your son's progress against all the national 'Early Learning Goals'. Observations (photos and comments) are recorded in a Learning Journey for each boy along with supporting work that shows their growth throughout the year. We communicate boys' progress through end of term targets, sent home in Autumn and Spring, as well as a final report in Summer, that indicate what boys need in order to further progress their learning. In Summer, the end of term report will indicate if your son has 'met' these Early Learning Goals, or that their skills are 'not yet met'.

For Years 1-8, an end of term report in Autumn and Spring includes a summative judgement on where our staff consider the boys to be, compared against national age-related expectations. This professional judgement is based on the boys' book work, interaction in the classroom, homework, and teacher formative assessment. These reports also contain useful curriculum targets to further enable parents to support and encourage their boys' studies.



For Years 1- 8 the termly reports inform whether your son is currently:

- Working Towards: Working within or towards national age-related expectations and towards Homefield Prep age-related expectations.
- Meeting Expectation: Working beyond national age-related expectations and meeting Homefield Prep age-related expectations.
- Greater Depth: Working beyond national age-related expectations and beyond Homefield Prep age-related expectations.
- Working Beyond: Working significantly beyond national age-related expectations and well beyond Homefield Prep age-related expectations.

A further report will come home during the second half of the Summer Term with more detail on the progress of your son over the year. To complement this, in the Autumn and Summer Term, a Parents Day/Evening provides another opportunity for 1:1 consultations.

The termly reports from teachers are also informed by a range of on-going standardised assessments from Year 1 upwards. Teachers use these tools to support curriculum planning and, where appropriate, interventions. We do not report on raw scores or rank the boys in the school. We encourage boys to reflect upon a 'personal best' and to consider their own progress for validation. In the older years, currently Year 5 and above, we do 'group' boys for core subjects based on teacher assessment and this is reviewed each half term. This helps differentiate learning and promotes progress across all groups. Further internal validation of reporting is conducted by the Senior Leadership Team and includes formal department reviews and book scrutiny. All these activities help us to moderate our reporting and further encourage consistency as boys' progress through the school. In various subjects there will also be a wide range of informal quizzes, general knowledge, spelling and vocabulary tests, practice papers and end of topic assessments. These are discussed during Parent Consultations, where appropriate.

All Year 7 and 8 boys study the 13+ Common Entrance (CE) syllabus. In the summer of Year 8, all the boys sit formal CE assessments irrespective of their destination school. This provides a validation of their hard work and provides a useful assessment. Certificates and grades are shared with the boys and parents. At Homefield, we use Common Entrance as a 'leaver's certificate' and as a celebration, not as a high stakes exam. All of our boys are on their own pathway to achievement. It always best to recognise and praise their personal progress and steps forward.





#### Parent Consultations:

Over the course of an academic year, parents will have several formal opportunities to discuss the academic and pastoral progress of their son with appropriate teachers.

The schedule for this academic year is as follows:

- Autumn term: Parent Information evening, academic parent consultations with subject teachers.
- Spring term: Pastoral parent consultations with Form Tutors.
- Summer term: Academic parent consultations with subject teachers, following the release of end of year reports.

Appointments will be bookable through the school's online booking system (Access').

# Behaviour

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The school encourages and rewards good behaviour through positive reinforcement. Boys are encouraged to adopt the highest standards of behaviour, principles, and moral standards and to respect the ethos of the school. Our Whole School Behaviour Policy can be found on our website.

## Lower School

'Homefield Hero' certificates are presented in our whole school assembly on a weekly basis to recognise the achievements and good behaviour of boys. Stickers are also given to the boys for a wide variety of reasons and each boy has his own sticker album. Each boy from Nursery upwards is allocated to a House team - boys are motivated to earn House Points for their behaviour, effort and achievement.

## Upper School

In the Upper School, a code of conduct has been drawn up with agreed rewards, called House Points. These points can be awarded for such aspects as positive behaviour, good classwork or homework, performances on the sports field, involvement in music or plays and good general deportment throughout the school. For exceptional pieces of work or activities, a 'Head's Crest' will be awarded. Three 'Head's Crests' are recognised by the award of an achievement badge that is worn on the boy's blazer. 'Courtesy Counters' are also given to boys who show good manners and citizenship. 'Homefield Hero' certificates are presented in the Upper School on a weekly basis to recognise achievements and the good behaviour of boys.

A range of sanctions also operate for negative behaviour and these are used on occasion. A consistent and fair policy, that is supported by both home and school, allows the boys to benefit from the social environment of school and fully develop their potential for learning. Behaviours which go against our school values will be sanctioned in line with our Behaviours Policy. Boys will 'Reset' their behaviour, with time out of the classroom, or 'Reflect' on their behaviour with an appropriate member of staff in the pastoral structure, depending on the severity of the incident. Parents are kept informed of these instances. This will facilitate the school and parents to work together to rectify the behaviour and promote positive attitudes and behaviours throughout the school.



## Birthdays

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We enjoy celebrating birthdays but must consider the health and wellbeing of all boys at Homefield. We ask that parents do not bring treats into school, and distribute any food outside of the school gates after school, and always seek parental consent. Teachers will not be able to distribute invitations, treats, toys or party bags on parents' behalf. Whenever parents kindly donate treats for fundraising events, please note that nuts are not permitted and there should be a note with all ingredients supplied to avoid potential allergic reactions.



# Breaktime Snacks

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All boys receive a healthy snack prepared by our chef at breaktime and boys should bring a bottle of water to school which has a 'sports cap'. Water is always available, both indoors and outdoors. In Nursery and Reception, during snack times, boys will be offered milk or water. There will also be a healthy snack available to them in the morning and fruit in the afternoon. Cartons of milk for morning break can be ordered via the following web link: <https://customers.coolmilk.com/v2/register/>

Milk is free to under 5s and subsidised for over 5s throughout the school.

# Calendar

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The most up to date termly calendar of events can be found on the SIMS Parent app (which can be downloaded from the App Store and Play Store).

# Complaints

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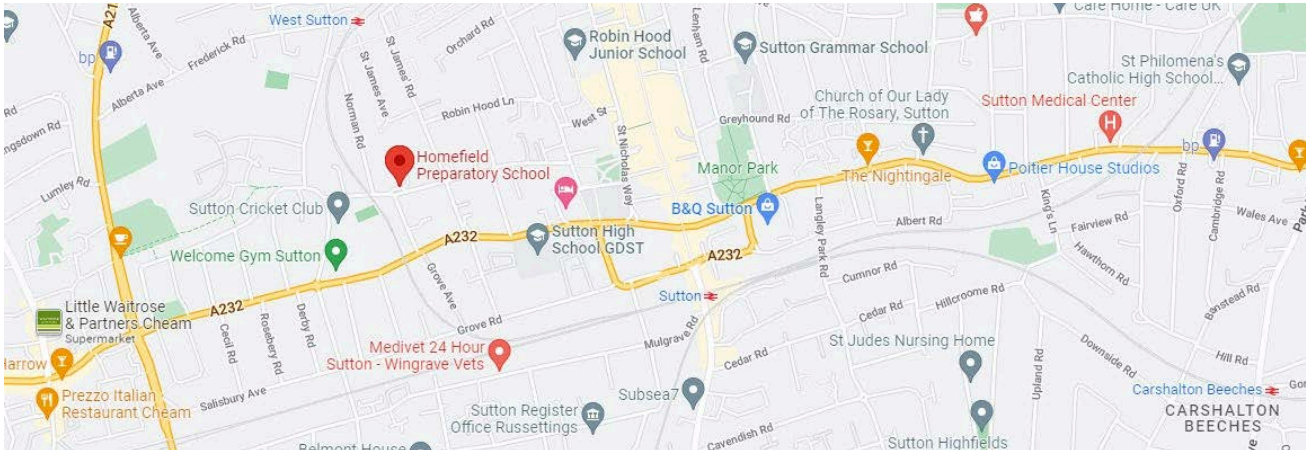
We recognise that at times things can go wrong but we also expect that the majority of concerns can be dealt with in an informal and constructive manner. The formal complaints procedure can be found in the Complaints Policy which is available on the school website and upon request at any time from the Admin Office.





# Contact Details

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Homefield Prep School, Western Road, Sutton, Surrey, SM1 2TE, Tel: 020 8642 0965

Website:

General enquiries:

Absence notification:

Minibus enquiries:

[www.homefieldprep.school](http://www.homefieldprep.school)

[administration@homefieldprep.school](mailto:administration@homefieldprep.school)

[absence@homefieldprep.school](mailto:absence@homefieldprep.school)

[minibus@homefieldprep.school](mailto:minibus@homefieldprep.school)

# Curriculum

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## Nursery Curriculum

The boys learn most effectively when they are actively involved in their learning. The role of the adult is to provide a stimulating curriculum based on the boys' experiences and interests, while also providing challenges to push the learning forward and foster confident and independent lifelong learners.

The curriculum is based upon the 3 Prime Areas of Learning, as stated within the Early Years Foundation Stage. These include Personal, Social and Emotional Development, Physical Development, and Communication and Language.

### Communication and Language

The boys are encouraged to listen to others and participate in back-and-forth conversations (both verbal and non-verbal), sharing their interests and ideas. Through positive interactions with the boys, an ever-expanding vocabulary is expected to be observed, as well as enjoyment of a wide range of stories and rhymes, and the ability to join in familiar refrains and simple songs, appropriate to their age and stage of development.

### **Personal, Social and Emotional Development**

Environments are provided where the boys feel safe and confident in their learning and in their interactions with their peers and familiar adults. The boys are encouraged to learn about turn-taking and using 'kind hands' to help with their interactions. They are supported to develop a 'can-do' attitude toward new tasks and challenges.

### **Physical Development**

Efforts are made to build the boys' confidence and control in using their whole bodies; to be able to walk, run, jump, and dance with ease and control. The children are supported to develop their spatial awareness and coordination, resulting in the boys beginning to develop control over their bodies, enabling them to sit safely and focus on their early mark-making skills, including developing their pincer grip.

The curriculum at Homefield is planned around a Nursery Skill and Nursery Knowledge. Each half term, one skill and one area of knowledge are focused on, ensuring that the children become confident in one area of development or skill before moving on to the next. The boys are given many opportunities to revisit and consolidate their learning, to widen their vocabulary, to develop positive relationships with others, to develop both gross and fine motor skills, and to enhance their thinking through high-quality interactions with staff and the indoor and outdoor learning environments.

## **Reception Curriculum**

The school day is organised to provide a range of inside and outside learning opportunities in each of the areas of the Early Years Foundation Stage Curriculum. The content of activities is planned to promote the boys' development emotionally, intellectually, socially, and physically.

The curriculum is delivered through termly topic themes. In addition to the Early Years Foundation Stage areas of learning, the school week offers a regular cycle of activities. These include assemblies, library sessions, music, sport, and French, taught by specialist teachers.

We teach phonics through Ruth Miskin's 'Read Write Inc.' scheme. In Reception boys learn five sounds a week. This fast-paced phonic approach helps the boys to very quickly progress on to blending sounds together in order to read words. A handwriting policy and an approved script are used throughout the school. A copy, showing the form of letters used, is provided for parents. We begin by teaching the boys to print each letter and move on to the cursive writing style in the third term of Reception. Capital letters should only be used for the initial letter of a name at this stage of learning to write. We refer to the alphabet letters by their sounds and introduce the letter names later. Please use this method at home too, as this helps boys in the early stages of their reading development.

Boys are taught as a whole class, in mixed ability groups, or individually, according to the teacher's aims and the boys' needs. There is a balance between child-initiated and adult-directed activities and the curriculum is sufficiently differentiated to meet the needs of individual boys at different stages of their development. The importance of interactive and social play as boys naturally make sense of their world is intrinsic to our teaching approach.

To extend learning and to make it a more meaningful experience, the boys are encouraged to bring in books or items of interest related to the topics being studied. We welcome parental involvement and invite parents to participate in their son's learning by following tiles via the Teams platform. We also encourage parental involvement; A meeting is held at the start of the Autumn Term where tips are provided on how parents can best help their boys with their reading.

## Lower School Curriculum (Years 1 & 2)

Most of the Lower School lessons are conducted in the boys' Form Rooms. The boys also have access to dedicated facilities such as the Computer Room, the Music Room, the Sports Hall, Learning Resources Centre, Science Laboratories and the Art and Design Room. Games lessons take place on the school's playing fields and in the Sports Hall. The boys receive a good balance of whole class, small group and individual teaching and are taught in mixed ability classes.

Reading books will be sent home on a regular basis. A reading record will suggest how many pages are to be read. Staff are keen to encourage reading from a wide variety of sources - books at home, use of a public library, computers, and signs around us. The Learning Resources Centre helps to promote the pleasure of reading. French, computing, sport and music are all taught by subject specialists. The boys' Form Tutor oversees their pastoral needs and daily care. A curriculum booklet outlining the topics in each subject to be covered each term is provided to parents at the beginning of the academic year. A copy is also available electronically. Each September, we hold a curriculum and welcome evening for parents.



## Upper School Curriculum (Years 3 to 8)

A booklet detailing your son's curriculum for the forthcoming year will be issued to parents at the beginning of each academic year. All of our senior boys follow a curriculum of maths, English, French, science, history, geography, theology, philosophy and religion, art and design, music, computing, PSHE, sport and STEAM. Boys begin Latin in Year 4 and Reasoning is part of our curriculum in Years 4 and 5. Grouping is introduced in mathematics in Year 5 and for English in Year 6, though this is reviewed annually. It is important to remember that boys in each group will follow a common syllabus and that the principle of mobility between groups is inbuilt. In Years 7 and 8 support for those considering scholarship is built in so they receive the best preparation for their senior schools. The curriculum is honed to the requirements of the ISEB and Common Entrance exams.

Year 3 is the first year in our Upper School, and we recognise that transition can be a delicate time, whether you join us in Year 3 or have been at Homefield since Nursery. We structure Year 3 as a transition to our Upper School and focus on ensuring our boys develop independence whilst still providing exceptional pastoral care and consistency where possible.

To support our boys, we evaluate the teaching and learning structure yearly, and carefully select some additional subject specialisms in addition to the strong model they received in the Lower School. This stepped approach ensures that our boys are well prepped to take on additional subjects of Reasoning and Classics in Year 4, whilst also having consistency and relationships with our teaching staff.

As boys progress through the Upper School, they are taught by specialist subject staff and continue to have timetabled access to dedicated facilities. Games lessons take place on the playing fields on site and, where appropriate, external venues (Sutton Cricket Club, Cheam Leisure Centre, Oaks Park Golf Club, Sutton Churches Tennis Club and Goals North Cheam) are also used for boys in Years 4 to 8. For such visits off site, parents are required to complete a generic consent form at the beginning of the academic year.

Boys are exposed to a variety of teaching styles in order to meet their individual learning preference, encountering a mix of whole class teaching, individual and group activities. Emphasis is placed on developing speaking and listening skills. Our boys are encouraged to be fully involved in their own learning through self-assessment and self-evaluation. In appropriate cases, the school will provide boys who are experiencing difficulty with extra in-house support.

Homefield prepares boys for their next choice of senior school, either for Year 7 or Year 9 entry. A number of our boys pass the local grammar school 11+ entrance examinations. Many also stay on at Homefield for Year 7 and 8 to successfully prepare for senior independent schools. All boys follow the deep and wide Common Entrance Curriculum in Year 7, with assessment paper exams at the end of Year 8 to recognise achievement.

Please note that the school strongly discourages extra tutoring as this often creates confusion through differing approaches and can lead to the creation of extra pressure and anxiety for your son. Parents need to be aware that the local tutoring businesses are unregulated and we are unable to recommend any.



# Data Collection and Protection

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Parents are advised that the school holds certain personal and sensitive information on file. A copy of our Data Protection Policy is available by request from our Admin Office or on our website if you require further information.

The School's privacy notices are also available on the School's website or upon request. The School requires a Data Collection sheet to be completed for every boy each year on which any medical and dietary needs should be recorded. This is collected using the SIMS Parent App. Reports, timetables and achievement marks are sent out using the app. A Healthcare Plan may need to be put into place for children with certain medical requirements. Should parents have specific dietary concerns they should seek advice from the Head Chef (from our caterers CH&Co) via an email to our Admin Office: [catering@homefieldprep.school](mailto:catering@homefieldprep.school).

# Extra-Curricular Activities

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We aim to provide a wealth of opportunities to complement, enrich and extend those already offered by the school curriculum. We believe that boys flourish when given access to a wide variety of opportunities. We want boys to try new skills, have fun, learn, and develop as individuals. Clubs offered by our own staff are complimentary and are bookable via our online booking system. Clubs run by external coaches are chargeable and are booked directly. Please visit our website for full details.

# Family News

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Please tell us about anything significant that has happened or will be happening in your son's life. This way we can celebrate good news with the boys or provide more support if they need it.

# Fees

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Fees are payable in full by bank transfer or cheque on or before the first day of each term. Should you wish to discuss any matter regarding your school fees, please contact the Bursar directly on 020 8642 0965 x231, or via email to [bursar@homefieldprep.school](mailto:bursar@homefieldprep.school).



# Governing Body

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The Governing Body is made up of volunteers who support our Charitable Trust; many are ex-parents.

Mrs M Gardiner Boiling	Chair of Governors Bursar	M.A. (Cantab), Graduate LLB (Hons), DipABRSM
Mr S Everest	Deputy Chair of Governors Retired senior Civil Servant	OBE
Mr C Akojie	Property developer and local business owner	B.Sc. ACA
Dr G Bamford	Teacher (retired)	B.Sc. (Hons.), PhD, CPsychol, AFBPsS, PGCE
Mrs J Crooke	Senior Assistant Registrar	BSc, CIMA
Ms G Gillan	Lawyer	LLB (Hons), MA Child Studies
Mr J Loveland	Bursar	BA, ACA
Ms E Rix	Assistant Head	BA (Hons), PGCE
Dr A H Wilcox	Senior Doctor	M.A., M.Sc., LLM, MBA, MRCP, FRCPath

# Homework

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Nursery will be given one practical homework activity a week, linking to one of the 3 prime areas of development. These activities may range from a cooking activity, to visiting the library, to fine motor activities. At Homefield, we do not expect our Nursery boys to be sitting down at a table for a long period of time focusing on one activity. We encourage our boys to be physical in their learning, learning from the world around them. If your son is in Nursery 1, during the second half term of Summer term, they will be given homework more directed towards their learning in Reception including activities related to early writing, numbers and reading.

Reception boys have no homework expectations in the first half term. After the October half term they will bring home a reading book three nights each week which links to the Read Write Inc. phonics scheme. Optional literacy and maths homework is also set on Teams every Friday.

In Year 1, boys take home a reading book four times a week. On Fridays, they are set either a maths, English or topic-based task on Teams. From the October half term, spelling homework is sent home and this is followed by a quiz in school.

In Year 2, boys bring home two reading books, three times a week. The boys are set either a maths, English or topic-based task on Teams alongside weekly spelling homework which is followed by a quiz in school. From the Spring term, they will also receive weekly times tables homework.

For boys in Years 3-8, we largely operate a two-weekly cycle of homework, to ensure balance for all subjects. This work should complement or extend the work at school and is listed on your son's Teams tile for each subject.

# Houses

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Boys are assigned to one of our four Houses: Bomfords (Yellow), Ellis (Blue), Grays (Green) and Walfords (Red). House events are held regularly during the year. Brothers will be placed in the same House. The House system helps to strengthen pastoral care and encourage achievement amongst the boys. At the end of each term, the boys who have been awarded the most individual House points receive either a gold, silver, or bronze certificate in recognition of their efforts. We also award an honorary 'House Scholarship' in the Upper School recognising all-round achievement and good citizenship.

# Illness

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Each year every boy in the school is issued with a Data Collection 'sheet' that must be completed by parents via the SIMS Parent App to ensure that all contact details are correct and up to date. Should your son's medical status change throughout the year, please inform the school, in writing, as soon as possible. Parents, in some cases, may be asked to complete a Healthcare Plan and a Medication Consent form if their son has a medical condition that we need to be aware of or we are required to administer prescribed medication. Injuries (eg. cuts, grazes, bruises) are dealt with by our Welfare Assistant or a member of staff with a First Aid qualification. In the case of a more serious incident, parents will always be informed.

Please do not send your son into school if you have a reason to suspect that he is ill. If your son suffers vomiting or diarrhoea for any reason, he cannot attend school until 48 hours have passed since the last occurrence of the symptoms. He will not be allowed into school if he returns before this period. Conjunctivitis or other communicable diseases should also be treated appropriately at home to minimise the risk of infection to others. For absence during the term due to reasons other than sickness (such as medical appointments), parents should notify the school office via email at [absence@homefieldprep.school](mailto:absence@homefieldprep.school). Requests for unavoidable absence during term time should be made to the Head using the 'Leave of Absence' form which can be found under the 'Contact Us' section of our website.

If your son is asthmatic, you must ensure that he has an inhaler at school that has a prescription label and is in date.. The same applies if your son has an epi-pen. All medication requested to be administered in school needs to be in the packaging as dispensed by the pharmacist, marked with your son's name and dosage instructions and needs to be accompanied by a Medication Consent form.

The school has a First Aid room where boys who have small accidents, injuries or who become ill at school can be cared for. It is vital that the Admin Office is given full details of any important or long-term medical problems and parental contact numbers must be supplied. As some parents may not be available to collect their son, alternative contact numbers for another appropriate adult must always be supplied.





# Leadership and Responsibility

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We aim to provide a wide range of responsibilities for the boys to experience, over time. Many will be formal or informal in order to encourage the boys' awareness of civic and civil values, others may be more formalised. At present, we provide a wide variety of age-appropriate roles. These include: House Captains, Form Captains and Vice Captains, Sports Captains, Prefects, Technology Champions, Eco Council, School Council, etc. Most of these roles are rotated through the year. Some have the opportunity of peer voting, but all are subject to final approvals by the senior pastoral staff who will always have a casting vote. Professional judgment may include ensuring certain students are identified or indeed providing veto should we have any concern around matters such as behaviour, attendance and punctuality, or general commitment to Homefield Prep.

## Lost Property

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All items of clothing and other personal belongings should be clearly labelled. Lost articles that are named can be more easily returned to their owner. Often things are not genuinely lost, but simply misplaced and we would be grateful for all the support you can give in ensuring that the boys adopt a responsible approach to looking after their belongings.

## Lunches

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A hot lunch is prepared on the premises by our caterers (CH&Co). Boys have a choice from three meals on offer each day. Halal and vegetarian options are available. A copy of the lunch menu can be found on our website and is emailed to parents every week. Should parents have specific dietary concerns they should seek advice from our Head Chef, via email: [catering@homefieldprep.school](mailto:catering@homefieldprep.school).

## Minibus

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Minibuses collect and return boys from Reception to Year 8 to a number of pick-up points each day. After school, we run a late bus to the Wimbledon and Worcester Park area that departs at 5.10pm for those attending extra-curricular clubs. The cost of the minibus, based on whole-term bookings, is currently: Mornings or Afternoons for £26.00 per week, or Mornings and Afternoons for £39.00 per week.

Parents should contact our Admin Office or email: [minibus@homefieldprep.school](mailto:minibus@homefieldprep.school) to enquire about the availability of a place on one of our buses or to alter any existing arrangements.

*Bus 1 (CARSHALTON AREA) A. Carshalton Park Road\* – on the corner of Ruskin Road 7.10am 4.20pm  
B. Hawthorn Road\* 7.20am 4.30pm  
C. The Warren\* 7.30am 4.40pm  
D. The Horseshoe\* - near Banstead Library 7.45am 4.50pm*

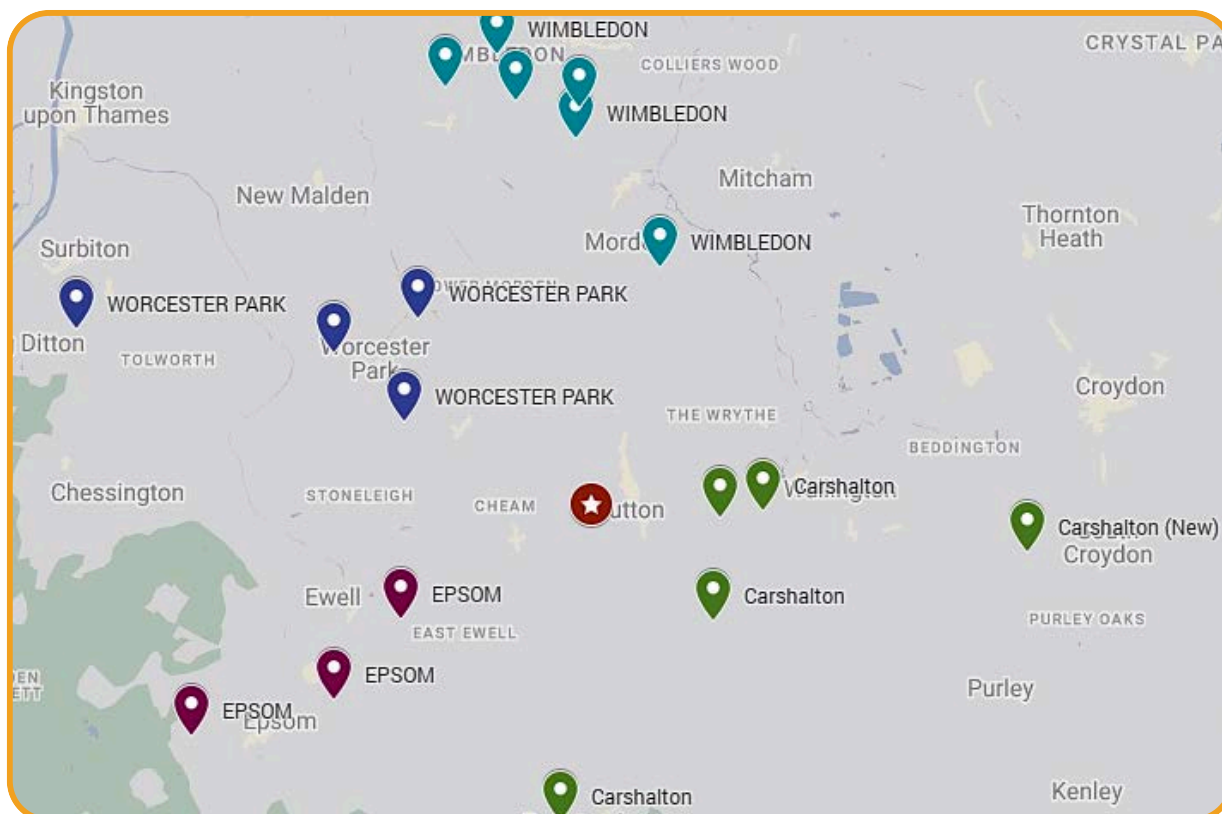
*Bus 2 (WIMBLEDON AREA)  
A. Mostyn Road\* – Opposite Cranleigh Road 7.35am 4.35pm  
B. Sheridan Road\* – on the corner of Church Lane 7.30am 4.30pm*

*Bus 3 (WIMBLEDON AREA) A. Cambridge Road\* – Opposite Hollymount School 7.30am 4.30pm  
B. Dudley Road\* – on the corner of Kings Road 7.40am 4.40pm  
C. Burstow Road\* – on the corner of Lower Downs Road 7.25am 4.25pm  
D. St Helier Avenue 7.55am*

*Bus 4 (WORCESTER PARK AREA) A. Cuddington Bowls Club (Sandringham Road) 7.15am 4.20pm  
B. The Manor Drive (in the vicinity of the Hollands) 7.30am 4.25pm  
C. Green Lane\*(outside The Hamptons near Sherbrooke Way) 7.40am 4.45pm  
D. Langley Avenue 7.50am 4.15pm*

*Bus 5 (EPSOM AREA) A. Chertsey Lane 7.20am 4.40pm  
B. Windmill Lane exit of Alexandra Recreation Ground (on the corner of Windmill Close) 7.35am 4.30pm  
C. Nonsuch Court Avenue (near Arundel Avenue) 7.45am 4.20pm*

*\*Late buses available*





## Mobile Phones

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Boys are not allowed mobiles, smartphones or internet enabled devices (such as smart watches and kindles) in the school. Exceptionally, boys in Years 6, 7 and 8 are allowed to bring a mobile phone if they are travelling on the minibus or travelling independently to and from school. They must hand in the phone when getting on the minibus, or immediately upon arrival at school, and it can be collected at the end of the school day from the Admin Office at 4.00pm or when departing the minibus. Phones should be clearly marked with your son's name. Please ensure any phones have safe settings enabled and contain child/age- appropriate apps and platforms. The school does not accept responsibility for any loss or damage to mobile phones. It is therefore recommended that they are insured and that a copy of the unique IMEI number is retained by parents.

## Open Mornings

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These events are held at various times throughout the academic year, either on a normal school day or on Saturdays for prospective parents who cannot visit during the week. Boys that are required to attend this event should wear full school uniform or sports kit depending on their role. Historically, we have always had very good support from parents and boys which is greatly appreciated. Please check our website for the latest updates and details.





## Parents' & Friends' Association

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The Association aims to celebrate a feeling of 'community' amongst parents through its regular social events. As well as embracing the wider school community, these events enable the association to purchase items for the school, such as new playground equipment, a fantastic outdoor pavilion, table tennis tables and a laser cutter. It is an active and enterprising organisation, which runs frequent and successful events that are well attended by lots of parents and families across the school.

Regular events include quiz nights, a firework display, a Christmas Fayre, an Easter Egg hunt, a summer ball, and a summer fun day, plus termly coffee mornings.

## Pastoral Care

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At Homefield, we ensure that the boys are provided with the structure to be confident and self-motivated, with a keen emotional intelligence and sense of moral and civic responsibility. There is a strong and supportive system of pastoral care, anchored by well-established tutorial and House systems. From the Nursery through to our Upper School, the boys have significant and high-quality contact with Form Tutors. Our boys thrive on very clear structure, routines, expectations and strong reward. Celebration and respect are paramount and when the boys do well, with either behaviour or study, they can anticipate the admiration of both peers and the wider community. Reward systems are tailored to age and stage and so are highly motivating.

Boys in both the Lower School and Upper School are given early opportunities to exercise leadership through an active School Council and a range of other roles including Form Captains, Sports Captains and School Prefects. They also take part in a wide range of charitable fund-raising initiatives. Whether a boy's passion is for the library, the concert hall, the chess board, or the rugby field, we understand how best to support and guide them to the next and best school for them. When boys leave us, they do so as young leaders, with a love of learning, a quiet confidence and a growing maturity.

The keystone in the provision of pastoral care is the Form Tutor. Parents are informed of their son's particular Form Tutor with the end of year reports, or by letter from the Admissions Team in the case of new boys joining. Your first point of contact should always be your son's Form Tutor. If your son is experiencing any problems at school, then these are best raised at an early stage. Your son's Form Tutor will always make every effort to deal with them at once. Indeed, we feel it is extremely important to know of any issues as soon as possible, as often a problem can be speedily resolved before it becomes more serious.

Staff are available to contact via email, details on how can be found at the back of this handbook and on the school website, or more urgently by leaving a message for a call back with our Admin Office. Should problems persist then they should be referred first to the Head of Year; beyond that, to the Assistant Head (Pastoral). Appointments can be made by telephone through the Admin Office, or via email request.

Boys officially move up from the Lower School to join the Upper School at the beginning of Year 3. They have a longer day until 4.00pm and are taught by specialist teachers. They learn to move to their lessons around the school. The step from the Lower School to the Upper School is exciting and challenging and some of the senior staff will be already familiar to them. Boys will also have encountered other Upper School teachers outside of their classroom, for example in Music and Sports.

## Policies

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Copies of school policies are available on our website and on request from the Admin Office.

## PSHE (Personal, Social & Health Education)

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The school uses 'Go Givers', a leading national programme for PSHE provision up to Year 6. Details can be found at <https://www.gogivers.org/>. Year 7 & 8 boys follow 'Dimensions Curriculum' and details can be found at <http://www.dimensionscurriculum.co.uk>.



# Safeguarding & Welfare

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The health, safety and welfare of our boys is paramount and we are committed to safeguarding and promoting the welfare of all boys in our care. Please see our website for a full copy of our Child Protection and Safeguarding Policy. The Designated Safeguarding Lead for the school is our Assistant Head Lower School, Mrs E Field.

The deputy Designated Safeguarding Leads are:

- Mr C Hammond (Interim Head)
- Mrs L Crook (Deputy Head)
- Mr E Smith (Assistant Head Pastoral)
- Ms C Smith (Senior Teacher)

## Scholarships

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Scholarships at Homefield celebrate outstanding attainment and progress. These are granted annually, on the basis of internal assessments and a collective review from the entire academic team. We offer 4 scholarships per year, one for each 'House', for a boy in the Upper School who epitomises attainment and effort across the curriculum. The recipient is awarded a prize and their name is then placed on one of our historic Honours boards.





# School Day

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All boys must arrive at school by 8.25am each day. Nursery, Reception, Year 1 and Year 2 finish school at 3.45pm. Boys in Year 3 and above finish school at 4.00pm. Please see the specific school day timings for each year group:

## Nursery & Reception

8.00am	Gates open
8.20am	Registration
8.30am	Class Time
10.20am	Morning break
10.40am	Class Time
12.25pm	Lunch break
2.00pm	Class Time
3.00pm	Enrichment
3.45pm	Dismissal

## Years 1 to Year 8

8.00am	Gates open
8.20am	Registration
8.30am	Assembly/PHSE
9.00am	Lesson 1
9.40am	Lesson 2
10.20am	Morning break
10.40am	Lesson 3
11.20am	Lesson 4
Noon	Lesson 5
12.40pm	Lunch break
1.50pm	Lesson 6
2.30pm	Lesson 7
3.10pm	Lesson 8
<b>3.45pm</b>	<b>Dismissal for Year 1 &amp; 2</b>
<b>4.00pm</b>	<b>Dismissal for Year 3 to 8</b>



## Senior School Transfer

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We support the onward transfer of boys to senior schools at either 11+ or 13+. Our curriculum provides coverage, whether your son is applying for either state or independent school settings. In addition, for independent school transfer at 11+ and 13+ we will provide a confidential Head's reference, upon request from the senior schools, and we will also prepare boys for senior school 'interviews'.

Homefield Prep is an independent broker, and not directly affiliated to a senior school. This is reflected in the wide range of senior schools for which our boys are prepared. We work closely with parents to find the 'best fit' school where boys will continue to thrive. You can see useful details of our school offers and transfers on our website under the 'Upper School' section.

The Head and/or a member of our Senior Leadership Team host annual seminars for parents with children in Year 4 or above, to inform them of the senior transfer process and trends, to help them plan ahead and the school holds a 'Senior Schools Information Fair' where senior staff from a wide range of senior independents will be available to provide an insight into the unique characteristics of their school and be ready to answer any questions you may have regarding admission arrangements.

In addition, 1:1 consultations for parents with children in Year 5 or above are available to help parents select the appropriate senior schools to match their son's needs and aspirations. These should be booked with the Head's PA.

# Sports

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The main aims of sports teaching at Homefield Prep are:

- To create a stimulating, disciplined and supportive environment where all children are happy and motivated to learn.
- To promote physical activity, physical development, and a healthy lifestyle.
- To develop positive attitudes to physical endeavour including perseverance, fair play, teamwork, sportsmanship, and the ability to cope with success and failure.
- To provide a range of opportunities for the boys to maximise their potential and enjoyment on every level from recreation to excellence.
- To promote and develop an understanding of safe practice in physical activities.

Boys from Nursery upwards receive specialist teaching from our team of dedicated sports teachers. Nursery and Reception boys have three 40 minutes PE sessions a week. Year 1 and Year 2 have two double lessons a week. Boys in Year 3 through to Year 8 have a Single PE, a Double PE, and a triple Games afternoon every week.

## Games Lessons:

Groups and teams are selected on ability and a number of fixtures against other schools will be played in each sport during the year.

Autumn Term: Football, Rugby

Spring Term: Rugby, Hockey

Summer Term: Cricket

## PE Lessons:

Throughout the year, boys will participate in a variety of activities in their weekly double PE lesson. The following sports are taught on our PE curriculum:

- Athletics
- Badminton
- Basketball
- Cross Country
- Dance
- Fitness
- Gymnastics
- Hockey
- Swimming
- Table Tennis
- Tennis
- Golf





# Staff

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## Senior Leadership Team

Mr C Hammond	Interim Head	B.A. (Hons.), P.G.C.E.
Mrs L Crook	Deputy Head	B.Ed., M.A., Q.T.S, N.P.Q.M.L.
Mrs E Field	Assistant Head Lower School (Designated Safeguarding Lead)	B.A. (Hons.), Q.T.S.
Mr E Smith	Assistant Head Pastoral	B.A. (Hons.), Q.T.S.
Mr C King	Bursar	B.A., M.A.

## Teaching Staff

Ms L Adamsond	French Teacher	B.A., P.G.C.E.
Ms I Alcobia	Upper School Teacher Head of Year	B.A. (Hons.), Q.T.S
Mrs E Auty	Head of English & Drama	B.A. (Hons.), M.A. P.G.C.E.
Miss J Brutond	Phase Leader EYFS	B.A. Early Years Education, Q.T.S.
Miss A Byrned	Reception Teacher	B.A. (Hons.), Q.T.S.
Mr M Buxton	Head of Learning Technology	B.A. (Hons.), Q.T.S., Primary Education
Mr D Edwards	Assistant Sports Coach	Level 2 Cricket Coach
Miss M Finchd	Upper School Teacher	B.A. (Hons.), Q.T.S.
Ms. T Fitzgeralddd	Music Teacher	BMus, P.G.C.E.
Mrs S Godly Mrs	Phase Leader Key Stage 1	B.A. Q.T.S. N.P.Q.M.L.
Mr T Harrisond	PE Teacher	B.A., P.G.C.E.
Mr T Hartley	2nd in charge PE & Sport	B.A. (Hons.), P.G.C.E. Q.T.S.
Mr J Gill	Maths Teacher	B.A.
Mrs B Johnson	Lower School Teacher	B.A. (Hons.), Q.T.S.
Miss J Lane	Lower School Teacher	B.A. (Hons.), Q.T.S
Ms S Larkin	STEAM Coordinator & Science Teacher	B.Sc. (Hons.), P.G.C.E.
Mr K W Leung Mr	Teacher Head of Art & Design	B.A. (Hons.), P.G.C.E.
M McCafferyd	Head of Classics	MA, B.Arts (Hons), Dip.Ed
Miss S Marriage	Head of Geography Head of Years 7 & 8	B.A. (Hons.), P.G.C.E.
Mr D Matthews	Head of Sport	B.Sc. P.G.C.E. Q.T.S.

Miss O Nanasi	Head of Mathematics	B.A. (Hons.), P.G.C.E.
Miss E Read	Head of Inclusion & Modern Foreign Languages	B.A. (Hons.), P.G.C.E.
Miss S Rowe	Lower School Teacher	B.A. (Hons.), Q.T.S.
Miss C Smith	Head of Science & Gifted and Talented Lead	B.Sc. (Hons.), M.A., P.G.C.E
Mrs R Dalton	Upper School Teacher	B.Sc. (Hons.), P.G.C.E
	Head of Years 3 & 4	
Miss E Wilson	Head of History	BA (Hons.) M.A. Ed, P.G.C.E
	Head of Years 5 & 6	
Miss D Yersever	Upper School Teacher	B.Sc. (Hons.), P.G.C.E

## Academic Support Staff

Mrs S Bartlett	Teaching Assistant	B.Eng. (Hons.), Level 3 CACHE
Ms S Elboushi-Whelan	Higher Level Teaching Assistant	Level 3 CACHE, Level 4 HLTA, QTS, D32-33 Assessor
Mrs S Edwards	LRC Manager	City & Guilds Learning
Mrs N Harris	Teaching Assistant	Level 3 CACHE
Miss N Ladega	Teaching Assistant	B.Sc. (Hons.)
Miss K Leong	Teaching Assistant	B.A. (Hons.), P.G.C.E.
		B.A. Business Administration, Advanced Diploma Business Administration
Mrs N Mayuran	Science Technician	
		B.Sc. (Hons.)
Mrs A Sinha	Teaching Assistant	B.A. (Hons.), Level 4 HLTA
Mrs J O'Sullivan	Higher Level Teaching Assistant	B.A. (Hons.), M.A.
Mrs H Sharrad	Teaching Assistant	Cache Level 3 Diploma QCF
Miss J Votier	Teaching Assistant	

## Business Support Staff

Mrs J Corner	Data Systems & Front of House Manager	ILM Level 4
Mr M Coward	Finance & Personnel Assistant	AAT Level 2
Mrs V Gallagher	Welfare Assistant	NVQ Level 3, Emergency First Aid at Work, Paediatric First Aid
Ms S Harmes	Head's P.A.	FInstAM, FEPAA
Mrs D Upton	Admissions	NVQ Level 2 in Rail Services, iTCC, OU Understanding Children & Young People.
Ms K Zhang	Marketing & Admissions	B.A. (Hons.), MSc

## Facilities Staffs

Mr G Crawford Mr J Bryan	Facilities & Estate Manager Minibus Driver & Estates Team
Mr J Frietag	Estates
Mrs S Hebben Mr B Hill	Estates & Minibus Driver Senior Facilities and Estates & Minibus Driver
Mr J Hill	Driver & Estates Team
Mr J Merlini-Stone	Minibus Driver & Estates Team

## Stationery

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Exercise books will be provided by the school. Boys from Year 2 upwards should bring a named pencil case containing the following items:

- 30cm ruler
- 2 HB writing pencils
- Pack of basic colouring pencils (not wax crayons)
- Pencil sharpener with barrel (Oxford Helix ones are good)
- Rubber
- Glue stick
- 2 purple pens (recommended)

Boys in the Upper School should also bring:

- Protractor and compass (years 4-8)
- Scientific Calculator suggested model Casio FX-83GT CW (years 6-8)
- 2 handwriting writing pens for (years 4-8, blue ink - no biros please)
- 2 purple pens
- 2 black or blue whiteboard pens
- A4 plastic folder/pouch (years 5-8)
- A pack of highlighters (optional)





# Term Dates

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## Autumn Term 2024

Staff Inset 3rd and 4th September  
Autumn Term commences 5th September  
Half Term begins 21st October  
Half Term ends 1st November  
Autumn Term ends 13th December

## Spring Term 2025

Staff Inset 6th January  
Spring Term commences 7th January  
Half Term begins 17th February  
Half Term ends 21st February  
Spring Term ends 28th March

## Summer Term 2025

Staff Inset 22nd April  
Summer Term commences 23rd April  
Half Term begins 26th May  
Half Term ends 30th May  
Summer Term ends 8th July for Lower School and Year 3d  
Summer Term ends 9th July after Prize Giving for Years 4 – 8

## Autumn Term 2025

Staff Inset 4th and 5th September 2025  
Autumn Term commences 8th September 2025  
Half Term begins 20th October 2025  
Half Term ends 31st October 2025  
Autumn Term ends 12th December 2025

## Spring Term 2026

Staff Inset 5th January 2026  
Spring Term commences 6th January 2026  
Half Term begins 16th February 2026  
Half Term ends 20th February 2026  
Spring Term ends 27th March 2026

## Summer Term 2026

Staff Inset 17th April 2026  
Summer Term commences 20th April 2026  
Half Term begins 25th May 2026  
Half Term ends 29th May 2026  
Summer Term ends 9th July for Lower School and Year 3d  
Summer Term ends 10th July after Prize Giving for Years 4 – 8

# Uniform & Presentation

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In choosing Homefield Prep, you made a positive choice in terms of uniform and our standards of presentation. We expect boys to be smart and well turned out at all times. The Homefield Preparatory School uniform is compulsory.

Uniform checklists for different year groups are available on the following pages. Please note that all boys, regardless of age and time of year, can choose to wear either grey trousers or grey shorts to school. All boys can also choose to wear either quarter/crew grey socks or long grey socks (with maroon stripes), regardless of age, time of year and whether they are wearing shorts or trousers. Additionally, all boys from Year 1 upwards can choose to wear either a short-sleeved or long-sleeved white shirt, regardless of time of year. The short-sleeved white polo shirt remains for Nursery and Reception boys.

Boys from Year 1 upwards should wear a tie with a house stripe. More sizes of ties will be available for purchase from Stevensons online over the summer of 2024. Year 7 and 8 boys will wear a different tie, which parents do not need to purchase. It will be provided by the school when they move to Year 7.

We expect that hair should be tidy and 'off the collar and out of the eye', this provides a good guideline. We do not wish boys to be distracted whilst studying or at sport. Hair should be moderate, and neither be too long nor inappropriately short or shaven. Where in doubt, with matters of dress and appearance, do consult with staff who can provide further guidance. Should a boy come to school with unsatisfactory appearance, parents will be contacted in order to quickly resolve matters. We do recognise that some hairstyles and head coverings may have significant cultural, ethnic, or religious significance and so we will apply sensitivity where appropriate.

Items of uniform, in both regulation and non-regulation design, are available to purchase online from our supplier, Stevensons, or if you prefer you can visit their shop in person, Lester Bowden in Epsom.

**Stevensons website:** [www.stevensons.co.uk](http://www.stevensons.co.uk)

**Lester Bowden shop:** Address: 109-113, The Old Spread Eagle, High St, Epsom, Surrey, KT19 8DN Tel: 01372 747474

**For your convenience we also provide the following uniform service to support parents:**  
**Purchase of small items:** Hats, gloves, and summer caps can be purchased from the Admin Office using the official order form. This is also available to download from the 'Uniform' section of our website. The completed form should be handed in to the Admin Office or emailed to [uniform@homefieldprep.school](mailto:uniform@homefieldprep.school). Please allow two school days for your order to be ready for collection or you can request for it to be delivered to your son's class. We will try to fulfill orders as quickly as possible. **For administration purposes, orders can only be accepted on our official order form.**

Free delivery of items from Stevensons to school:

Items purchased via Stevensons online can be collected from the Admin Office if you choose to take advantage of the free delivery option. Please check the Stevensons website for details on delivery timings.

**ALL ITEMS OF CLOTHING, INCLUDING SHOES, SHOULD BE CLEARLY MARKED WITH EACH BOY'S NAME**

**BOYS ARE NOT PERMITTED TO WEAR NON-REGULATION COATS**

## Uniform Checklist – Nursery:

### Schoolwear and Sportswear

MAROON SWEAT TOP

MAROON JOGGERS

WHITE POLO TOP

REGULATION COAT

DRAWSTRING BAG

FLEECE HAT (OPTIONAL)\*

FLEECE SCARF (OPTIONAL)\*

FLEECE GLOVES (OPTIONAL)\*

CAP (SUMMER)\*

GREY ANKLE SOCKS

PLAIN WHITE TRAINERS (VELCRO FASTENING)

WELLINGTON BOOTS

PLAIN BLACK PE SHORTS (SUMMER)

WATERPROOF ALL-IN-ONE

WATER BOTTLE

*\*These items must be purchased from either the Lester Bowden shop in Epsom or our online supplier, Stevensons at: <https://www.stevensons.co.uk>. There are no other official stockists.*

*\* These small items are available to purchase via an order form sent to the Admin Office.*

*\*The above items can be purchased from any retailer.*

*\* Please note that only the maroon Homefield hat, scarf, gloves, and cap may be worn.*





# Uniform Checklist – Reception

## Schoolwear and Sportswear

BLAZER	FLEECE SCARF (OPTIONAL)*
RECEPTION TRACKSUIT TOP	FLEECE GLOVES (OPTIONAL)*
WHITE POLO SHIRT	CAP (SUMMER)*
GREY PLAIN SHORTS	WATERPROOF SUIT IN A BAG
GREY PLAIN TROUSERS	PLAIN BLACK SHOES (VELCRO FASTENING)
GREY/MAROON STRIPED LONG SOCKS	PLAIN WELLINGTON BOOTS
QUARTER/CREW GREY SOCKS	BLACK PLAIN PE SHORTS(SUMMER)
REGULATION BLUE COAT	DRAWSTRING PE BAG
BOOK BAG	PLAIN WHITE TRAINERS (VELCRO FASTENING)
FLEECE HAT (OPTIONAL)*	

*\*These items must be purchased from either the Lester Bowden shop in Epsom or our online supplier, Stevensons at: <https://www.stevensons.co.uk>. There are no other official stockists.*

*\* These small items are available to purchase via an order form sent to the Admin Office.*

*\*Please note that only the maroon Homefield hat, scarf, gloves, and cap may be worn.*



# Uniform Checklist – Lower School: Years 1 & 2

## Schoolwear

HOUSE TIE (STRIPED)  
GREY V-NECK SWEATER  
GREY PLAIN SHORTS or TROUSERS  
REGULATION BLUE COAT WHITE  
LONG-SLEEVE SHIRT WHITE SHORT-  
SLEEVE SHIRT  
GREY/MAROON STRIPED LONG SOCKS  
QUARTER/CREW GREY SOCKS  
RUCKSACK (SMALL)  
FLEECE HAT (OPTIONAL)\*  
FLEECE SCARF (OPTIONAL)\*  
FLEECE GLOVES (OPTIONAL)\*  
CAP (SUMMER)\*  
PLAIN BLACK SHOES (VELCRO  
FASTENING)

*These items must be purchased from either the  
Lester Bowden shop in Epsom or our online  
supplier,  
Stevensons at: <https://www.stevensons.co.uk>  
There are no other official stockists.*

*\* These small items are available to purchase via  
an order form sent to the Admin Office.*

## Sportswear

WHITE POLO SHIRT  
BLACK SHORTS (PLAIN)  
BLACK/MAROON SPORTS SOCKS  
LOWER SCHOOL TRACKSUIT TOP  
LOWER SCHOOL TRACKSUIT BOTTOMS  
WHITE SHORT SOCKS (SUMMER)  
HOLDALL BOOT BAG  
PLAIN WHITE TRAINERS (VELCRO FASTENING)  
VELCRO BOOTS (SAFETY STUDS, NOT BLADES)  
SHIN PADS

*Please note that these items can be used as  
Sportswear as the boys move up from Reception to Year 1*

*Please note that only the maroon Homefield hat, scarf,  
gloves, and cap may be worn.*



# Uniform Checklist – Upper School: Years 3 to 8

## Schoolwear

BLAZER  
HOUSE TIE (STRIPED)  
GREY V-NECK SWEATER  
GREY SHORTS or TROUSERS  
REGULATION BLUE COAT  
WHITE LONG-SLEEVE SHIRT  
WHITE SHORT-SLEEVE SHIRT  
QUARTER/CREW GREY SOCKS  
RUCKSACK (LARGE)  
FLEECE HAT (OPTIONAL)\*  
FLEECE SCARF (OPTIONAL)\*  
FLEECE GLOVES (OPTIONAL)\*  
CAP (SUMMER)\*  
PLAIN BLACK SHOES

*These items must be purchased from either the Lester Bowden shop in Epsom or our online supplier, Stevensons at: <https://www.stevensons.co.uk>. There are no other official stockists.*

*\* These small items are available to purchase via and order form sent to the Admin Office.*

*Please note that only the maroon Homefield hat, scarf, gloves, and cap may be worn.*

*Cricket squad members should wear:*

*White PE Polo Shirt  
Cricket Sweater/Slipover  
Cricket Trousers  
White Trainers*

*Non-squad cricket players will wear normal PE kit*

*Please note: school provides a safety helmet*

## Sportswear

REVERSIBLE SPORTS SHIRT (GAMES)  
UPPER SCHOOL BLACK SHORTS  
(WITH LOGO) (GAMES & PE)  
BLACK/MAROON SPORTS SOCKS (GAMES)  
UPPER SCHOOL TRACKSUIT TOP  
(GAMES & PE)  
UPPER SCHOOL TRACKSUIT BOTTOMS  
(GAMES & PE)  
WHITE PE POLO SHIRT (CRICKET & PE)  
WHITE SOCKS (SHORT) (GAMES & PE)  
HOLDALL (GAMES & PE)  
BOOT BAG (GAMES & PE)  
WHITE TRAINERS (CRICKET & PE)  
VELCRO BOOTS (SAFETY STUDS,  
NOT BLADES) (GAMES)  
SHIN PADS (GAMES)  
MOUTH GUARD (GAMES)  
SHORT BLACK SWIM SHORTS (YEARS 4-6) (PE)  
CRICKET TROUSERS (YEARS 4-8, SQUAD  
MEMBERS ONLY)  
CRICKET SWEATER/SLIPOVER (YEARS 4-8,  
SQUAD MEMBERS ONLY)

# Watches & Jewellery

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Please note that, although boys can wear watches in school, please do not allow your son to wear a 'smart' watch, or any watch that has connectivity to the internet on the school site. Boys must always be responsible for their own property and therefore we would not recommend allowing your son to wear expensive watches in case they are lost or broken. Watches must be removed for various reasons, at the direction of staff, for the safety of themselves and others.

For the health and safety of all and to prevent the loss of important and significant items, decorative or religious jewellery and other accessories are not to be worn in school unless they are removable, this is for the boys' safety. This is particularly important given the high risk in PE and Games lessons, working with machinery in Design and Technology, work in the Science Laboratories, this also applies to the playground and general classroom areas. These items must be removed at the direction of staff, for the safety of themselves and others during for these activities.

## Wellbeing

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At Homefield Prep we recognise the importance of managing and supporting the wellbeing of our boys and their families. We take a holistic approach towards supporting mental health and emotional wellbeing. It is embedded into our curriculum and runs through our pastoral system, intertwined into everyday teaching and planning for the best outcomes and inclusion of all boys. Our 'Wellbeing Wheel' underpins the learning and weekly 'Wellbeing Wednesday' lessons are enjoyed by boys across all year groups. Boys also have space to talk at Homefield. Our Emotional Literacy Support Assistant as well as 'My Space' sessions both offer support dealing with everyday issues and managing challenges boys may face, such as friendships, exam pressures, parental separation, and bereavement. All sessions have a key focus on talking about emotions, responses, reflecting on actions and developing strategies for the boys to employ. You can find out more on the [Wellbeing](#) page of our website.





SCAN HERE



[homefield.sutton.sch.uk](http://homefield.sutton.sch.uk)

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